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Accountability Minutes 06/05/2007

Arlington School Committee – superintendent ACCOUNTABILITY SUBCOMMITTEE
Minutes of JUNE 5, 2007 MEETING

In attendance: Jeff Thielman (Chair), Denise Burns, Ron Spangler, Nate Levenson, Sean Garballey, and Susan Lovelace

The meeting was called to order at 4:05 p.m.

- 1. APPROVAL OF MAY 23, 2007 MINUTES: Motion by Ron Spangler, Second by Denise Burns. Approved 3-0.**
- 2. REVIEW OF GOALS AND MEASURES**

Goal 1: All Special Education and English Language Learner (ELL) students will achieve their full academic and social potential

- a) *Implement balance of Corrective Action Plan items*
Potential Points: 4

b) *No information at this time*

c) *No information at this time*

- d) *Create a standardized set of procedures documenting criteria for pre-referral, testing eligibility, recommended test instruments, cut-off scores for eligibility, recommended actions based on score ranges, common goal working and exit criteria.*
Potential Points: 3

Subcommittee recommendation: 2.5
Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0

- e) *Develop a shared vision for the future of special education in the district.*
Potential Points: 1

Subcommittee recommendation: 0
Motion by Mr. Thielman, second by Mr. Spangler. Defeated 2-1

- f) *Continue to implement the 3-leveled ELL program*
Potential Points: 2

Subcommittee recommendation: 2
Motion by Ms. Burns, second by Mr. Spangler, Approved 3-0

Goal 2: All students will attain high levels of academic success through the implementation of a data driven, standards based education.

- a) *Articulate essential standards and common assessments in math K-8*

Potential points: 2

Subcommittee recommendation 2

Motion by Mr. Spangler, second by Ms. Burns, Approve 3-0

- b) *Conduct common assessments in math per schedule. Collate and share results with staff.*

Potential points: 1

Subcommittee recommendation 1

Motion by Ms. Burns, second by Mr. Spangler. Approved 3-0

- c) *Conduct 3 common assessments in writing K-8 and share results with staff.*

Potential points: 1

Subcommittee recommendation: 1

Motion by Ms. Burns, second by Mr. Spangler. Approved 3-0

- d) *Create and implement common approaches to reading instruction, identification of struggling readers, and intervention for struggling readers K-5*

Potential points: 4

Subcommittee recommendation: 3

Motion by Ms. Burns, second by Mr. Spangler. Approved 3-0.

- e) *No information at this time.*

Goal 3: Ensure that all Arlington graduates are well-prepared for social, emotional and vocational success in the 21st century.

- a) *Create a broad-based working group of staff, administrators, students, parents, and community members to prioritize and refine which 21st century knowledge, skills, and habits of mind should be emphasized at Arlington High School.*

Potential points: 3

Subcommittee recommendation: 3

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.

- b) *No information at this time.*

Goal 4: Provide a safe, healthy and positive environment for students and staff.

- a) *No information at this time.*

- b) *Create, in collaboration with staff, students, and parents, a common set of expectations for student behavior at the high school and appropriate, effective, and consistent interventions for inappropriate behavior. This would include alternatives to detention and out-of-school suspensions.*

Potential points: 5

Subcommittee recommendation: 3

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.

- c) *No information at this time.*

d) *No information at this time.*

e) *No information at this time.*

Goal 5: Provide tools and systems that enable to focus on student success.

a) *No information at this time.*

b) *No information at this time.*

c) *Create a standardized, web-based, maintenance request and tracking system to coordinate and prioritize facility upkeep.*

Potential points: 2

Subcommittee recommendation: 2

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0

d) *Create and maintain an online calendar for administrators to better schedule school events and activities, thus reducing conflicting events.*

Potential points: 1

Subcommittee recommendation: 1

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.

e) *No information at this time.*

f) *Review space allocation in all schools to maximize the use of building space and enhance staff working conditions including careful consideration of use of spaces for the purposes for which they were designed.*

Potential points: 1

Subcommittee recommendation: 1

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.

g) *Prepare, in cooperation with the School Facilities Working Group, a report to Town Meeting.*

Potential points: 3

Subcommittee recommendation: 3

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.

h) *Submit Notices of Intent to the School Building Authority for the Thompson, Stratton and Arlington High School.*

Potential points: 1

Subcommittee recommendation: 1

Motion by Ms. Burns, second by Mr. Spangler. Approved 3-0.

i) *Monitor and assess the new administrative structure*

Potential points: 2

Recommended points earned:

Subcommittee recommendation 1

Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0. (Note 5 of the 7 2006-07 SC members answered that they had sufficient information to assess the structure. 80% or better affirmative response rate was needed to award 2 points; 50% or better to award 1 point)

3. After members of the subcommittee expressed concern that only 3 of 12 members of the administrative cabinet (Department Heads and Principals) would participate in a written survey, Topher Heigham suggested by e-mail that an outside professional conduct interviews of the cabinet and summarize results to get a better sense of the view of the cabinet on the goals and the goal process. The subcommittee did not feel this was worthwhile. No motion was made.

4. The subcommittee did not schedule its next meeting.

5. The meeting adjourned at 5:00 p.m. Motion by Mr. Spangler, second by Ms. Burns. Approved 3-0.